

LIGHT WORK NOTIFICATION

Shareholder: _____

Building: **BOOTH STREET OWNERS CORP.** Apt. _____

Day Telephone: _____ Night _____

Description of Work: _____

Name of Contractor: _____

Telephone Number: _____

Start Date: _____ Estimated Completion Date: _____

The shareholder/ is responsible each day for cleaning all common areas, including the hallway and service area, and for bringing all debris downstairs. If the building staff must perform additional cleaning or debris removal work, a \$50 fee will be charged for each occurrence.

Work will be stopped if it is found that the work being performed is going beyond the scope of work that is described above or if the work exceeds the established completion date a fee of \$75 will be charged to the shareholder.

Painting and wallpapering may be done Monday through Friday, 9 am to 4:30 pm. All other work that may result in noise of any kind must be done Monday through Friday, between the hours of 9 am to 4:30 pm excluding holidays.

The managing agent must be informed in advance of any work performed that may generate noxious fumes. Please notate in the description above if this applies to the work you will be doing.

All contractors, and shareholders performing their own work, must provide Certificates of Insurance naming you as the certificate holder and the building and Century Management Services as additional insured. Insurance must include workman's compensation. I will indemnify and hold harmless the corporation, its agents and employees from and against any claims, losses, liability, damages or otherwise incurred as a result of the work. **The contractor(s) EPA Certification is also required.**

I will be home while this work is being performed, or I have provided my contractor with keys to my apartment and I will not ask building personnel to provide access.

Shareholder's Signature: _____

Date: _____